



**Government of West Bengal**  
**Office of the District Inspector of Schools**  
**(Secondary Education); Bankura**

Phone No. 03242-253305; e-mail: disebankura@gmail.com

Memo No: 1264/s

Date: Bankura, the 9<sup>th</sup> April 2019.

From:

District Inspector of Schools (SE)  
Bankura

To:

The Head of Institution (All)  
Under Bankura District.

Sub: Morning School

It has come to the notice to the undersigned that a number of schools have already started in the morning shift in this pleasant weather however there is no provision to run the school in the morning shift in the academic calendar issued by the west Bengal Board of Secondary Education vide Memo no. D.S (Aca)/268/18/A/25/2, Date- 20.11.2018. Not only that if any institution runs in the morning shift the institution fails to fulfil their school hours as per Right to Education Act 2009 i.e 5.50 hours which is not acceptable as per rule in any way.

In this unexpected situation the undersigned has to instruct to all HOI (Secondary and Madrasah institution) to run their school as usual routine (Day Time) as they formed and submitted to the west Bengal Board of Secondary Education as well as to the undersigned as per academic calendar issued by the WBBSE until any order communicate to them from any authority concerned.

*09.04.19*

**District Inspector of Schools**  
**(Secondary Education), Bankura.**

Memo No: 1264/1(4)/s

Date: Bankura, the 9<sup>th</sup> April 2019.

Copy forwarded for information and taking necessary action to the:-

- (1) Commissioner of School Education, West Bengal.
- (2) Deputy Secretary (Academic), WBBSE.
- (3) President, West Bengal Council of Higher Secondary Education.
- (4) District Magistrate, Bankura.

*09.04.19*

**District Inspector of Schools**  
**(Secondary Education), Bankura.**



*West Bengal Board of Secondary Education*  
*"Nivedita Bhaban", DJ-8, Sec-II, Salt Lake City, Kolkata – 700091*

**ANNUAL ACADEMIC CALENDAR OF 2019**  
**FOR ALL RECOGNISED SECONDARY SCHOOLS OF WEST BENGAL**

THE ANNUAL ACADEMIC CALENDAR IS DISTRIBUTED AS PER THE FOLLOWING STAGES:

1. TIMINGS OF SCHOOL HOURS :

TIME			
FROM	TO		
10-40 HRS.	10-50 HRS.	PRAYER/ASSEMBLY (*)	
FROM	TO	PERIOD	TIME PER PERIOD
10-50 HRS.	11-30 HRS.	1ST PERIOD	40 MINS. X 4 = 2HRS.40 MINS.
11-30 HRS.	12-10 HRS.	2ND PERIOD	
12-10 HRS.	12-50 HRS.	3RD PERIOD	
12-50 HRS.	13-30 HRS.	4TH PERIOD	
13-30 HRS.	14-10 HRS.	TIFFIN	40 MINS
14-10 HRS.	14-45 HRS.	5TH PERIOD	35MINS. X 4 = 2HRS.20 MINS.
14-45 HRS.	15-20 HRS.	6TH PERIOD	
15-20 HRS.	15-55 HRS.	7TH PERIOD	
15-55 HRS.	16-30 HRS.	8TH PERIOD	

TOTAL HOURS : 10-40 HRS. TO 16-30 HRS. = 5HRS. 50 MINUTES.

1000 HOURS TEACHING - LEARNING HOURS IN A YEAR - AS PER RTE ACT, 2009

TEACHING - LEARNING HOURS = 5 HOURS

5 DAYS (MONDAY TO FRIDAY) · TEACHING -LEARNING HOURS = 5 HRS.X5 = 25 HRS.

SATURDAY DO = 2 HRS. 40 MINUTES

TOTAL - 27 HOURS 40 MINUTES + 3 HRS. + 20 MINUTES (RECESS) = 31 HRS.

2. WORKING DAYS & WORKING HOURS :

365 DAYS (IN A YEAR)

LESS - 52 DAYS (SUNDAYS)

LESS - 65 DAYS (HOLIDAYS)

248 DAYS

LESS - 12 DAYS FOR THREE (3) SUMMATIVE EVALUATIONS

236 DAYS .....i.e. 33.71 WEEKS

TOTAL HOURS PER WEEK - 31 HOURS (INCLUDING TIFFIN HOURS)

TOTAL TEACHING -LEARNING HOURS IN A YEAR = 31 HRS. X33.71 WEEKS = 1045 HOURS

3. CLASS-WISE PERIODS :

V - 6 PERIODS X 5 DAYS + 4 PERIODS X 1 DAY (SATURDAY) = 34 PERIODS

VI - 7 PERIODS X 5 DAYS + 4 PERIODS X 1 DAY = 39 PERIODS

VII & VIII - 8 PERIODS X 5 DAYS + 4 PERIODS X 1 DAY = 44 PERIODS

IX & X - 8 PERIODS X 5 DAYS + 4 PERIODS X 1 DAY = 44 PERIODS

4. PRAYER/ASSEMBLY (\*) AND ATTENDANCE

It is mandatory for the Head of the Institution and all staff of the Schools (teaching and non-teaching) to attend the morning prayer/assembly [ 10.40- 10.50 hours]. *The appointed hour of a school shall be 15 (fifteen) minutes before the commencement of class teaching, i.e. 10.35 A.M.* Teaching and non-teaching staff will be marked absent if they arrive later than 11.05 A.M. On no account, can the teaching and non-teaching staff leave the School premises before 4.30 P.M., if not on official assignment vide Memo No. N/S/212(W.B.B.S.E) dated 20.03.2013 and provisions of RTE ACT, 2009. *Stringent measures will be initiated by W.B.S.E in case of any violation.*

*Partha Karthy*  
 DEPUTY SECRETARY (ACADEMIC) 20/11/18  
 WEST BENGAL BOARD OF SECONDARY EDUCATION